



TBS ENGINEERING LTD
Hurricane Road, Gloucester Business Park,
Brockworth, Gloucester. GL3 4AQ

Job Description

Position: Shift Leader – Machine Shop

Responsible to: Machine Shop Manager

Direct reports: Machinists/Programmers

Responsibilities:

To lead and motivate team members, provide information, and guidance to enable an efficient unified working unit, training & Mentoring new & existing team members, allocating jobs and workloads, completing internal ECR paperwork and communicating with supervisors, team leaders & design office & management team. Must be able to meet deadlines work productively and resolve any issues effectively and be responsible for checking on the quality, progress, and outcome of the jobs.

Job Description:

- Primary Keyholder for Shift, unlocking / Locking up.
- Liaise with Drawing office and resolve potential programming difficulties caused by design.
- Continually review machine tooling, machining methods and practices to reduce machining times.
- Adherence to all health, safety, and environmental standards in accordance with Company procedures and processes. Reporting / resolving all health, safety, environmental issues, and concerns within area.
- To Liaise and support Supervisor with daily running of the machine shop and to cover in his/her absence.
- To ensure that all relevant documentation is completed accurately at all times.
- To identify opportunities for process, productivity, and quality improvements by highlighting issues to Leadership team.
- To adhere to and apply all workplace management and rules consistently at all times.
- To actively participate in improvement projects as required.
- To report any defective or unsafe equipment to management immediately and remove it from use if appropriate.
- Develop effective relationships with all internal and external stakeholder, customers, and suppliers to ensure best outcomes for TBS.
- Embrace the values of TBS Engineering & Berkshire Hathaway and live these by example, consistent with corporate policies/procedures and legal obligations, both in the UK and overseas.
- Ensure that all Company policies and procedures are adhered to within operations area including Berkshire Hathaway's ethical policies.
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You may also be required to undertake additional tasks or duties from time to time and which are reasonably within your capabilities.

Person Specification:

- Good leadership skills.
- Proven working knowledge of machining.
- Extremely dexterous, and able to work with minimal supervision.
- Ability to read drawings and Standard Operating Procedures to perform assembly tasks.

- Excellent problem-solving ability and attention to detail.
- Good PC skills including Excel spreadsheet knowledge.
- Good communicator and motivator, an effective member of a production team.
- A professional and willing individual with a 'can do' attitude.

To apply please provide copy of CV to Rob Gould/Jason Alder. CLOSING DATE
Monday 8th April 2024